



Griggs University Consortium • 2009-2010

r e v i s e d c o u r s e s

WASHINGTON ADVENTIST UNIVERSITY (FORMERLY COLUMBIA UNION COLLEGE)

November 23, 2009

	NUTR 300/0415—Nutrition (3 sem hours)		
2192	Instructional Guide	\$17	
2194	<i>Nutrition: Concepts and Controversies</i> , 11th ed., 2008	\$170	
	TOTAL	\$187	

WAU ONLINE COURSES

May 21, 2009

	COMM 105/4300—Introduction to Human Communication (3 sem hours)		
2103	<i>Communication Works</i> with CD-ROM Guidebook, 9th ed., 2008	\$111	
	TOTAL	\$111	tech fee \$35
2107	OPTIONAL: Flip video camera, f 160w	\$138	

May 7, 2009

	EDUC 210/4320—Philosophy of Adventist Education (3 sem hours)		
2113	<i>Philosophy and Education</i> , 2006	\$26	
1821	<i>Education</i>	\$19	
	TOTAL	\$45	tech fee \$35

March 5, 2010

	NUTR 300/4430—Nutrition (3 sem hours)		
2194	<i>Nutrition: Concepts and Controversies</i> , 11th ed., 2008	\$170	
	TOTAL	\$170	tech fee \$35

June 3, 2009

	HIST 326/4340—History of Christianity II: The Reformation and Modern Periods (3 sem hours)		
1915	<i>The Story of Christianity</i> , Vol. 2, 1985	\$38	
1916	<i>A Global History of Christians</i> , 1994	\$47	
1917	<i>2000 Years of Christianity in Africa</i> , 2005	\$5	
	TOTAL	\$90	tech fee \$35

August 5, 2009

	PSYC 210/4350—Developmental Psychology (3 sem hours)		
2109	<i>Life-Span Development</i> , 12th ed., 2009	\$170	
	TOTAL	\$170	tech fee \$35



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r e v i s e d c o u r s e s c o n t i n u e d

January 12, 2010

RLGN 360/4470—Prophetic Guidance (3 sem hours) 📖

1832	<i>Messenger of the Lord; The Prophetic Ministry of Ellen G. White, 1998</i>	\$37	
1833	<i>Reading Ellen White, 1997</i>	\$15	
	TOTAL	\$52	tech fee \$35



Prices effective July 1, 2009
Enrollment inquiries call 1 800 782 4769

GRIGGS UNIVERSITY CONSORTIUM ENROLLMENT PACKET 2009–2010

How to Begin – Student Enrolling for Transfer Purposes

Secure permission or clearance from the college you are attending or plan to attend.

Columbia Union College (CUC)

ALL CURRENT AND PROSPECTIVE COLUMBIA UNION COLLEGE DEGREE-SEEKING STUDENTS

To earn a college degree through CUC's External Degree Program (EDP), you must be admitted into the program by meeting eligibility requirements. For admissions information, call CUC Enrollment Services 1 800 835 4212. If you have already been admitted into the CUC EDP and wish to enroll in courses in this Enrollment Packet, follow instructions on pages 2-3.

If you are currently enrolled as an on-campus student at CUC and wish to enroll in 100-level and/or 200-level courses, complete the enrollment form and submit to Griggs University for processing. If you wish to enroll in upper division courses (300-level and/or 400-level courses), submit a petition to the CUC Academic Appeals Committee. Call 301-891-4119 to get the petition process started. After your petition has been approved by the committee, submit the Enrollment Form with a copy of the approved petition attached.

Andrews University (AU)

ALL CURRENT AND PROSPECTIVE ANDREWS UNIVERSITY DEGREE-SEEKING STUDENTS

If you wish to earn a college degree through AU's Distance Education Program (DEP), you must be admitted into the program by meeting eligibility requirements. For admissions information, call AU Enrollment Information 1 800 253 2874. If you have already been admitted into the program and wish to enroll in courses in this Enrollment Packet, follow instructions on pages 2-3.

If you are currently enrolled as an on-campus student at AU and wish to enroll in courses in this Enrollment Packet, **secure the signature of an AU advisor in the Current College Status section of FORM 1—Enrollment Form. Students pursuing education degrees must clear courses through the Teacher Certification Office to ensure acceptability for degree requirements.**

Oakwood University (OU)

ALL CURRENT AND PROSPECTIVE OAKWOOD UNIVERSITY DEGREE-SEEKING STUDENTS

To earn a college degree through OU's Individualized Degree Completion Program (IDCP), you must be admitted into the program by meeting eligibility requirements. For OU Admissions Information, call 1 800 824 5312. If you have already been admitted into the program and wish to enroll in courses in this Enrollment Packet, follow instructions on pages 2-3.

If you are currently enrolled as an on-campus student at OU and wish to enroll in courses in this Enrollment Packet, **secure the signature of the OU vice president for academic administration in the Current College Status section of FORM 1—Enrollment Form.**

Griggs University (GU)

ALL CURRENT AND PROSPECTIVE GRIGGS UNIVERSITY DEGREE-SEEKING STUDENTS

Griggs University (GU) programs were established primarily to meet the needs of students abroad who do not plan to continue their studies in the U.S.A. If you wish to earn a college degree through GU, you must be admitted into the program by meeting eligibility requirements. For admissions information, e-mail enrollmentservices@griggs.edu. If you have already been admitted into the program and wish to enroll in courses, do NOT use this Enrollment Packet; e-mail GU and request a GU Enrollment Packet.

Orientation to Teaching in Adventist Schools Modules for Adventist Teacher Certification

Teachers in the North American Division of the Seventh-day Adventist Church who wish to enroll in Orientation to Teaching in Adventist Schools modules (available only through GU), call 1 800 782 4769 to request an Adventist Teacher Certification Packet (which includes the GU Enrollment Packet) and follow instructions. These modules were designed to meet the needs of a state-certified teacher trained in a non-Adventist college or university. (Before enrolling in any of the four modules, you must obtain the signature of your Union Certification Registrar in the Program Plans section of the GU **FORM 1—Enrollment Form**.)

Purchasing Supplies Only in Preparation for Challenge Exams

Teachers in the North American Division who wish to purchase supplies in preparation for challenge exams through Griggs University, call 1 800 782 4769 to request a GU Enrollment Packet and follow instructions. (Before purchasing supplies in preparation for challenge exams and ordering challenge exams, you must obtain the approval of your Union Certification Registrar.)

Cost of Enrolling

- Supplies (due up front)
- 6 percent Maryland sales tax on supplies if delivered or picked up in Maryland (due up front)
- Nonrefundable shipping and handling fee (due up front)
- Nonrefundable technology fee for online courses (due up front)
- Nonrefundable enrollment fee (due up front; payable each time you enroll)
- Tuition (may be paid up front, or 80 percent of it may be paid in installments by completing the Monthly Payment Plan Application/Agreement on the bottom of FORM 3)

How to Enroll

Step 1 Read the Griggs University Consortium Catalog.

Step 2 Complete, sign, and date **FORM 1—Enrollment Form** (p. 5). Each student must have his/her own FORM 1.

If you are enrolling for transfer purposes and are not a CUC, AU, or OU student, secure the signature of an appropriate officer in the Current College Status section of FORM 1.

If you are currently enrolled as an on-campus student at CUC, it is not necessary to obtain permission to enroll in a 100-level or 200-level course. To enroll in a 300-level or 400-level course, attach an approved Academic Appeals petition to FORM 1.

If currently enrolled as an on-campus student at AU, secure the signature of your AU advisor in the Current College Status section of FORM 1.

If you are an on-campus student at OU, secure the signature of OU vice president for academic administration in the Current College Status section of FORM 1.

Step 3 Complete (check mark) **FORM 2—Order Form** pages (pp. 12-38). Each student must have his/her own completed FORM 2.

If you are enrolling for transfer purposes and are not a CUC, AU, or OU student, use the FORM 2 pages marked “Columbia Union College” (unless you are enrolling in a course that is only offered under the AU section, in which case you should use the FORM 2 pages marked “Andrews University”).

If you are a CUC student, use the FORM 2 pages marked “Columbia Union College.”

If you are an AU student, use the FORM 2 pages marked “Andrews University” (unless AU has approved your enrollment in a course that is not offered under the AU section, in which case you should use the FORM 2 pages marked “Columbia Union College”).

If you are an OU student, use the FORM 2 pages marked “Oakwood University.”

Step 4 Complete **FORM 3—Payment/Shipping Form** (p. 6). Each student must have his/her own FORM 3.
 From the FORM 2 pages you completed, enter the information requested in columns 1, 2, and 3 of FORM 3.
 If financing any part of tuition (80 percent of tuition is maximum), complete, date, and sign the Monthly Payment Plan Application/Agreement.

Step 5 Include **payment in U.S. dollars** by money order, cashier’s check, or credit card (Discover, MasterCard, or VISA). Make money order or check payable to Griggs University. Personal or business check may cause delay. Postdated checks are not accepted.

CUC students who have credit in their CUC account may make arrangements for payment to Griggs through the CUC Accounting Services Office.

AU students who have credit in their AU account may make arrangements for payment to Griggs through the AU Student Accounts Office.

Step 6 Once you have followed the above steps, send the fully completed FORM 1, FORM 2 (marked pages only), FORM 3, payment in U.S. dollars, and other required paper work (such as CUC Academic Appeals Committee-approved petition for CUC students in programs other than the EDP requesting upper division or major courses) to Griggs. **Note: Failure to include an item or a part of any one item may delay the processing of your enrollment.**

How to Send

BY MAIL mailing address

Griggs University
 Enrollment Office
 PO Box 4437
 Silver Spring, MD 20914-4437 USA
 or
 Griggs University
 Enrollment Services
 12501 Old Columbia Pike
 Silver Spring, MD 20904-6600 USA

IN PERSON office address

12501 Old Columbia Pike
 Silver Spring, MD 20904-6600
 Office Hours (Eastern Time)*
 M-Th 8:30 a.m.—5:00 p.m.
 F 8:30 a.m.—11:30 a.m.

BY FAX credit card enrollments only

301 680 6577

***Arrive at least two hours prior to closing time. Appointments recommended. Please call 301 680 6570 to schedule an appointment. See directions to Griggs below.**

If you have questions about your enrollment after you have sent in your completed forms and payment, call the Griggs enrollment processing office at 301 680 6598.

Directions to Griggs University

From the Northeast

Take I-95 South to Exit 29B (Rt. 212 West toward Calverton). Go approximately 1¼ miles on Rt. 212 (Powder Mill Road) to the fourth light. Turn right onto Cherry Hill Road. Go approximately two miles to the fifth light. Turn left on to Old Columbia Pike. Turn left into the parking lot for the Seventh-day Adventist Church World Headquarters, then immediately right into the visitor’s parking.

From the South or the West

Take I-495 (D.C.-Metro Beltway) to Exit 30A (Rt. 29 North/Colesville Road toward Columbia). Go approximately 4¼ miles to the tenth light. Turn left onto Tech Road, then right on to Old Columbia Pike. Turn right into the parking lot for the Seventh-day Adventist Church World Headquarters, then immediately right into the visitor’s parking.

Shipping and Handling* Fees

Based on Cost of Supplies (Column 4 of FORM 3)

If Shipped to...	Supplies Subtotal	Standard	Air: Street address and phone number required	Next-Day Air: Street address and phone number required
Contiguous U.S. (includes military AA, AE, AP)	\$ 0 - \$ 50	\$ 9	\$ 31	\$ 42
	\$ 51 - \$ 100	\$ 16	\$ 36	\$ 47
	\$101 - \$ 200	\$ 31	\$ 52	\$ 62
	\$201 - \$ 300	\$ 36	\$ 68	\$ 78
	\$301 - \$ 400	\$ 42	\$ 83	\$ 94
	\$401 - \$ 700***	\$ 47	\$ 99	\$109
U.S. ZIP codes Outside contiguous U.S.**	\$ 0 - \$ 50	Not Available	\$ 31	Not Available
	\$ 51 - \$ 100		\$ 36	
	\$101 - \$ 200		\$ 52	
	\$201 - \$ 300		\$ 68	
	\$301 - \$ 400		\$ 83	
	\$401 - \$ 700***		\$ 99	
Canada (Griggs is not responsible for customs/duty fees)	\$ 0 - \$ 50	Not Available	\$ 36	Not Available
	\$ 51 - \$ 100		\$ 47	
	\$101 - \$ 200		\$ 62	
	\$201 - \$ 300		\$ 78	
	\$301 - \$ 400		\$ 94	
	\$401 - \$ 700***		\$109	
International (Griggs is not responsible for customs/duty fees)	\$ 0 - \$ 50	Not Available	\$ 62	Not Available
	\$ 51 - \$ 100		\$104	
	\$101 - \$ 200		\$156	
	\$201 - \$ 300		\$208	
	\$301 - \$ 400		\$260	
	\$401 - \$ 700***		\$312	

From the date the supplies are shipped, allow up to 7 business days for Standard, 2 to 3 business days for Air, and 1 business day for Next-Day Air for delivery. Shipments sent to PO/APO addresses must be sent by USPS.

From the date the supplies are shipped, allow 2-3 weeks for delivery.

From the date the supplies are shipped, allow 2-3 weeks for delivery.

From the date the supplies are shipped, allow 2-4 weeks for delivery. (If P.O. Box address only, allow 5-8 weeks for delivery.)

* Handling includes the cost to package books and supplies including labor and overhead costs.

** U.S. ZIP codes outside contiguous U.S.: AK, AS, FM, GU, HI, MH, MP, PR, PW, and U.S. VI.

*** If supplies total is more than \$700, start over with beginning figures on the chart and enter the total shipping and handling fee on FORM 3.

Please note: Griggs reserves the right to increase prices without prior notice on the above chart if carriers increase their prices.

Used Book Discount Policy

If you request used books, Griggs will, where possible, substitute used books for new ones. Because the availability of used books in any given course varies from week to week, Griggs cannot guarantee them in advance. Your shipping ticket will record the discount you have been given for used books (usually 30 percent).

If you paid in full with a check, you will receive a check for the used book discount. If you paid the minimum due with a check and are making monthly payments, the credit for the used book discount will be applied to your first monthly payment. If you paid with a credit card, whether in full or the minimum due, the used book discount will be given before the charge is made to your credit card.

If used books are supplied, the shipping/handling fee remains the same as for new books.

(Signature on file)

Student's Signature Date

(Signature on file)
(required for students
under 18 years of age)

Parent/Guardian's Date

Enrollment Agreement and Signatures (retain for your files)

I have read and understand: (1) that enrollments are subject to the college's approval; (2) that I am allowed up to 12 months from the date the enrollment is processed to complete each course; (3) that no submissions, exams, or grades/credits will be released if my account is past due/delinquent or if the lessons/submissions are not mailed to Griggs; (4) that it is my responsibility to ensure that my CUC/Griggs, AU/Griggs, or OU/Griggs credits will be accepted if I decide to graduate from another college or university; (5) that the enrollment agreement is in effect for 12 months from the date of enrollment, and that Griggs is under no obligation to provide any service after the expiration of this agreement; (6) the Griggs Consortium Catalog refund policy for cancellation and withdrawal as stated in this Enrollment Packet.

Please print or type. Secure all signatures.

Personal Information

Student's Name _____ Male Female
(Last/Surname) (First) (Middle)

Social Security Number (optional) _____ Date of Birth _____ Religious Affiliation (optional) _____
(Month-Day-Year)

Race (for statistical purposes) _____ Citizenship _____

Student's Mailing Address _____

(City) (State/Province) (ZIP Code) (Country, if other than USA)

Student's Home Phone Number (_____) _____ Student's Home Fax Number (_____) _____

Student's Work Phone Number (_____) _____ Student's Work Fax Number (_____) _____

Student's Cell Phone Number (_____) _____ Student's E-mail _____

Parent/Guardian's Name _____
(Last/Surname) (First) (Middle)

Parent/Guardian's Home Phone Number (_____) _____ Parent/Guardian's Home Fax Number (_____) _____

Parent/Guardian's Work Phone Number (_____) _____ Parent/Guardian's Work Fax Number (_____) _____

Parent/Guardian's Cell Phone Number (_____) _____

Important: How did you hear about Griggs University? _____

Program Plans

Have you ever been enrolled with Griggs before? Yes No If yes, Griggs Student Number _____

I am a current degree-seeking student at CUC: Traditional Professional Studies Program External Degree Program
 Date last attended CUC _____ Major _____ Degree: B.S. B.A. A.A.

I am a current degree-seeking student at AU: Traditional Distance Education Program
 Date last attended AU _____ Major _____ Degree: B.S. B.A. A.A.

I am a current degree-seeking student at OU: Traditional Adult Program (LEAP or IDCP)
 Date last attended OU _____ Major _____ Degree: B.S. B.A. A.A.

My application for CUC's EDP AU's DEP OU's IDCP is in progress.

I am enrolling for one or more courses as a non-degree-seeking student. Other (specify) _____

Enrollment Agreement and Signatures

I have read and understand: (1) that enrollments are subject to the college's approval; (2) that I am allowed up to 12 months from the date the enrollment is processed to complete each course; (3) that no submissions, exams, or grades/credits will be released if my account is past due/delinquent or if the lessons/submissions are not mailed to Griggs; (4) that it is my responsibility to ensure that my CUC/Griggs, AU/Griggs, or OU/Griggs credits will be accepted if I decide to graduate from another college or university; (5) that the enrollment agreement is in effect for 12 months from the date of enrollment, and that Griggs is under no obligation to provide any service after the expiration of this agreement; (6) the Griggs Consortium Catalog refund policy for cancellation and withdrawal as stated in this Enrollment Packet.

Student's Signature **X** _____ Date _____

Parent/Guardian's Signature (Required for students under 18 years of age) **X** _____ Date _____

NOTE: If there are special needs (such as handicaps or other situations) please write to the registrar. Provide physician's letter if applicable.

CURRENT COLLEGE STATUS

If you are currently enrolled as a student at Columbia Union College (CUC), Andrews University (AU), or Oakwood University (OU), please follow instructions on p. 1 of this Enrollment Packet. If you are currently seeking a degree with another college or university, secure the signature of an appropriate officer.

Name of Institution _____ Phone (_____) _____

Signature **X** _____ Title _____ Date _____

NOTE: If there are special needs (such as handicaps or other situations) please write to the registrar. Provide physician's letter if applicable.

PLEASE MAKE A COPY OF THIS PAGE FOR YOUR RECORDS.

How to Order

- From **FORM 2 (ORDER FORM)** locate the course(s) in which you want to enroll, then proceed to **FORM 3 (PAYMENT/SHIPPING FORM)**. In column 1, write the Academic ID/GU Course Code.
- In column 2, write the Course Title.
EXAMPLE

Academic ID/GU Course Code	Course Title
BIOL 311/0981	A Scientific Study of Creation
- In column 3 of **FORM 3**, write the number of semester hours.
- **FORM 2** contains all materials needed to complete a course; materials are listed individually and totaled as “All Supplies.” Check those supplies you want to order. If you want all supplies, check the “All Supplies” box only. In column 4 of **FORM 3** write the total cost of supplies wanted for each course.
- In column 5, write the tuition amount; then complete the rest of **FORM 3**.

To avoid delays in the processing of your enrollment, be sure to include with **FORM 3** the **FORM 2** pages you have marked.

What You Should Know About Ordering Course Materials

Griggs uses textbooks and supplementary educational materials produced by academic publishing companies. You are NOT required to purchase textbooks from Griggs; however, if you purchase textbooks from other sources, you must obtain the exact versions/editions required for the course. Because of course revisions, titles of textbooks and supplies are subject to change. Only materials listed in **FORM 2** can be ordered through the Griggs bookstore. All supplies listed for each course, except those marked optional, are necessary to complete the course. You cannot complete a course without a study guide, since it contains all the assignments and lesson helps. Please secure all your materials at the time of enrollment. Griggs cannot guarantee availability after the initial enrollment.

Textbooks and supplies are handled on a cash basis only (no C.O.D. shipments) and must be paid before shipment.

Advertised prices for books and supplies are subject to change without notice if publishers increase their prices.

Book Suppliers

If you wish to order textbooks from another textbook supplier, you may request a copy of the Course Supply Information List from Griggs by calling 1 800 782 4769. This list provides textbook title, author, publisher, copyright date, and ISBN number.

Financial Information

Griggs University is a nonprofit institution sponsored and operated by the General Conference of Seventh-day Adventists. As a church-related institution, Griggs supports its operations strictly through tuition income, contributions, and church subsidies.

Griggs does not participate in any state or federal educational assistance programs.

Checks

Fund Availability—Griggs reserves the right to verify availability of funds for any check received.

Returned Checks—A fee of \$25 will be charged by Griggs for any check returned by the bank, and all services will be held until the account is brought to current with a payment by money order or cashier's check.

Technology Fee

All students who enroll in online courses are required to pay a nonrefundable technology fee for each online course.

Enrollment Fee

All students who enroll are required to pay a nonrefundable enrollment fee each time they enroll. A student may sign up for several courses at one time using the same forms, thus saving on enrollment fees.

Method of Payment

Payments may be made by Discover, MasterCard, VISA, cash (if paying in person), certified check, bank draft, or money order in U.S. dollars only.

Students living outside the U.S. (including those in Canada) should send payments by international postal money order or bank drafts in U.S. dollars only. Please do not send personal checks written on bank accounts outside the United States and its possessions. Payments received in currency other than U.S. dollars will be returned.

Griggs Miscellaneous Fees (Fees may change without notice.)

Alternate exam.....	\$25 per exam
Nonrefundable enrollment (payable each time a student enrolls).....	\$80
Late payment.....	\$15 per month
Recording fee for credits earned by challenge exam or experiential learning	\$50/credit hour
Replacement exam.....	\$10 per exam
Returned check.....	\$25
Nonrefundable technology fee (per online course)	\$35
Withdrawal/Cancellation	\$40 per course; maximum \$160

Monthly Payment Plan

The tuition may be paid in full upon enrollment or 80 percent of it may be financed over a maximum three-month period. This privilege is extended only to individual students. Sponsoring institutions are not eligible to apply for the monthly payment plan. Those who elect the three-month payment schedule are required to sign an agreement and are expected to fulfill the financial responsibility associated with it. Please note that 20 percent of tuition and all charges for supplies, tax on supplies if delivered in Maryland, nonrefundable shipping and handling fee, nonrefundable technology fee, and nonrefundable enrollment fee must be paid in full at time of enrollment.

Terms and conditions for the monthly payment plan are as follows:

Monthly Payment Plan Agreement—The person responsible for the student's finances is required to complete the agreement included on FORM 3. Signature, U.S. Social Security number, address, and phone number are required. By signing this agreement, the student and the person responsible for finances agree to abide by the terms stated in the agreement. The signer of the agreement must be 18 years of age or older.

Maximum Amount Financed—The amount financed cannot exceed 80 percent of the amount due for tuition. In case of an error or miscalculation, Griggs reserves the right to adjust without notice the amount financed, provided the amount in question does not exceed \$50.

Disclosure of Finance Charge—Annual Percentage Rate (APR) is 0 percent.

Credit Approval—Your application for the monthly payment plan at the bottom of FORM 3 in this Enrollment Packet is subject to prior credit approval, which may be based on information obtained from a credit reporting agency.

Right to Deny—Griggs reserves the right to deny credit on the basis of one's credit history.

Maximum Number of Payments—Three monthly payments of no less than \$25 for each monthly payment.

Final Examinations—Final examinations are mailed out only when the student's course balance is zero and monthly payments on other courses are up to date. If you wish to complete your studies earlier than the number of months chosen for payments, you must speed up your payments and allow at least 15 days before you schedule to take your exam. If your final examination needs to be sent "rush," you must pay by credit card, money order, or cashier's check.

Application of Monthly Payment Amounts to Multiple Courses—If you are enrolling for multiple courses and are choosing the monthly payment plan, Griggs automatically divides the monthly payment amount and applies equal amounts to each course. If you plan to complete one or more of your courses earlier than the others, please provide the Griggs Student Accounts Manager your completion schedule for each course. Griggs will be happy to make the necessary adjustments.

Payment Due Date—On the first of each month. Your initial payment is due by the date specified on the enrollment statement.

Past Due Accounts—Your semester exams, grades, and transcripts are held if payment is not received by the tenth of the month.

Delinquent Accounts—If your account is past due 30 days or longer, it will be considered delinquent. All services will be held, including grade reports and transcripts. All payments on delinquent accounts must be made by credit card, money order, or cashier's check (no personal or business checks) until the account becomes current. Griggs or its assignee may, without notice (unless such notice is required by law), require immediate payment in full of the remaining balance. A late payment fee of \$15 per month will be charged until amount due is paid. Griggs may report delinquent accounts to a credit bureau. All costs of collection will be added to delinquent accounts.

Late Payment Fee—A late payment fee of \$15 per month will be charged on delinquent accounts until the amount due is paid.

Services Suspended—Items held for accounts in which services have been suspended, whether because of finances or academics, will not be returned until the hold has been removed. This includes submissions, exam requests, exams, grade reports, transcripts, etc.

Accounts in Arrears—When an account is delinquent, all services will be suspended until the account is brought to current by cashier's check, money order, credit card, or cash if in person. If a student's or his/her relative's account has bad debt, the bad debt must be paid by cashier's check, money order, or cash if in person.

Security Interest on Refunds—Griggs holds a security interest in any refund that may be due from Griggs if there is an outstanding account. Any monies sent to Griggs will first be applied to past due accounts.

Purchase Orders From Employers

Griggs will accept purchase orders from organizations that have established a credit history with Griggs. If you are an employee of a Seventh-day Adventist organization located outside the North American Division, Griggs will honor purchase orders only when issued by the Division treasurer. If you are an employee of a Seventh-day Adventist organization within the North American Division, Griggs will honor purchase orders only when issued by the treasurer of the organization, and the maximum that may be covered is 100 percent of tuition. Payment is due within 30 days from date of enrollment; the monthly payment plan is not available to organizations. Payment of a student's account is the sole responsibility of the student and/or parent(s).

Return of Books Buy-Back Policy

General Information: Griggs does not pay postage for returned books. When returning books, please address the package as follows:

Griggs Bookstore
Attention: Return Books
12501 Old Columbia Pike
Silver Spring, MD 20904 U.S.A.

Please include the student number and list of books returned for each student as well as your current mailing address and phone number with area code. Do not enclose enrollment forms, payments, cancellation letters, or any communication that does not pertain to the items returned in the package.

Once the returned books are received by Griggs, it will take approximately two weeks for the in-house book return process. While you may drop off books you wish to return, immediate credit for such book returns is not available.

Books required for a course may change without notice. Griggs will only accept back supplies that may be resold for current use. The copyright date of any book Griggs may accept back must match the copyright date of the book currently in use by Griggs. If a book that has been returned to Griggs cannot be accepted back for any reason, it is held for one month (30 days), then discarded; it will only be returned to the customer if he/she requests it within the 30 days.

When Griggs accepts back a book, the student's account will be credited and the credit will go toward any balance due. If no balance is due, a refund check will be sent to the original payee (unless Griggs is instructed otherwise by the original payee).

To find out if a book may be returned for credit, or for information regarding book return procedures, please call Enrollment Services at 301-680-6570 or 800-782-4769.

The Griggs Bookstore supervisor has full discretion in the acceptance of returned items.

Return-of-Books Policy (returning books upon cancellation—that is, before Griggs begins providing educational services): If the enrollment is canceled within the first five business days after the enrollment is processed and the books and supplies are returned to the Griggs Bookstore unopened and unused, Griggs will give full credit for the books and supplies. If the cancellation of enrollment is made after the first five business days from the date of enrollment and the books and supplies are returned to the Griggs Bookstore unopened and unused, Griggs will give up to 85 percent of the purchase price (a 15 percent restocking fee is charged) for the books and supplies. Credit will not be given for items such as study guides, workbooks, and cassettes if the wrapper has been removed or the items have been used.

Buy-Back Policy (returning books upon withdrawal—that is, after Griggs begins providing educational services or upon completion of a course): If you wish to return used books upon withdrawal or after completing your program, Griggs may offer from 30 percent to 50 percent of the current selling price, depending on the condition of the returned books. Griggs does not buy back used consumables such as cassettes, workbooks, lab kits, study guides, or other auxiliary supplies.

Shipping

The Griggs bookstore uses common private carriers such as UPS, DHL, and Federal Express as the preferred carriers for shipments. The U.S. Postal Service is used when requested by a student or when a street address with phone number is not given in the Shipping Information area of FORM 3 in this Enrollment Packet.

Canadian Shipments—Shipments to Canada may be made by air only. When enrolling, pay the appropriate fee based on the shipping and handling fees chart on page 4. From the date the supplies are shipped, please allow two to three weeks for delivery.

International Shipments—Shipments to countries other than the United States are made by air only. When enrolling, pay the appropriate fee based on the shipping and handling fees chart on page 4. From the date the supplies are shipped, please allow two to four weeks for delivery to a street address with phone number. From the date the supplies are shipped, please allow five to eight weeks for delivery to a post office box address.

U.S. Shipments—Shipments to contiguous U.S. ZIP Code areas must be made by standard, air, or next-day air methods. Please pay the appropriate fee from the shipping and handling fees chart on page 4. From the date the supplies are shipped, please allow up to seven business days for delivery by standard method, two to three business days for air, and one business day for next-day air.

All U.S. ZIP Code areas outside the contiguous U.S. must pay air rates, according to the shipping and handling fees chart on page 4. From the date the supplies are shipped, please allow two to three weeks for delivery.

Time Limit for Course Completion

All courses must be completed within 12 months of the date of enrollment for the courses.

Transferring a Course

No course will be transferred to another student.

Tuition

Tuition per semester hour: \$310.

Tuition must be paid in U.S. dollars only. The tuition rate listed is effective through June 30, 2010. The school reserves the right to change the tuition rates without notice.

The tuition for each course covers the cost of exams and the services provided by instructors and advisors.

Tuition for Senior Citizens

Senior citizens 60 years or older will receive a 50 percent discount on tuition with proof of birth date at time of enrollment and payment of all regular fees and materials/book charges. This discount may not be used with other discounts.

Tuition Refund Policy

Please remember that the enrollment fee and technology fee are nonrefundable except when cancellation is made within five business days after the enrollment is processed. Textbooks and supplies are subject to the Griggs bookstore return policies (listed on page 10). Shipping and handling fees are nonrefundable.

Cancellation: Cancellation occurs if a student wishes to terminate a course of study before beginning it. To qualify for a full refund on tuition, you must cancel within the first five business days after the enrollment is processed. Call 301 680 6572, email studentfinance@griggs.edu, or write to request cancellation. Return all books and supplies unopened.

If you cancel after the first five business days from the date of enrollment and have not started or mailed in any submissions, a cancellation fee of \$40 per course up to a maximum of \$160 will be charged. The remainder will be refunded (usually to the original payee).

Withdrawal: Withdrawal occurs if a student wishes to terminate a course of study after Griggs begins providing educational services. Call 301 680 6572, email studentfinance@griggs.edu, or write to request withdrawal. If you wish to withdraw, a withdrawal fee of \$40 per course up to a maximum of \$160 will be charged. After the withdrawal fee, you may expect a refund (usually to the original payee) of tuition according to the following schedule:




Portion of Course Completed	Percentage of Refund
1% - 10%	90%
11% - 25%	75%
26% - 50%	50%
51% and above	None

Refund of Small Balance: Because of the cost of processing, any credit balance less than \$2.51 will not be refunded unless specifically requested.

FORM 2. ORDER FORM for Columbia Union College

Check (✓) each box for supplies ordered.
Attach marked FORM 2 pages to FORM 3 (page 6).

Student Name (required) _____ GU Student Number _____

	Supplies	Tuition	Tech Fee
Accounting			
ACCT 211/0023—Principles of Accounting I (3 sem hours)		\$ 930	
<input type="checkbox"/> 3910	Instructional Guide	\$ 16	
<input type="checkbox"/> 1659	<i>Accounting</i> , 5th ed., 2002	\$ 77	
<input type="checkbox"/> 2569	Workbook: Working Papers Chapters 1-13, 5th ed., 2002	\$ 29	
TOTAL		\$122	
ACCT 212/0033—Principles of Accounting II (3 sem hours)		\$ 930	
<input type="checkbox"/> 3911	Instructional Guide	\$ 16	
<input type="checkbox"/> 1659	<i>Accounting</i> , 5th ed, 2002	\$ 77	
<input type="checkbox"/> 2570	Workbook: Working Papers Chapters 12-26, 5th ed., 2002	\$ 29	
TOTAL		\$122	
Biology			
BIOL 140/0973—The Human Body in Health and Disease (4 sem hours) (Cross-listed as HLSC 140)		\$1240	
<input type="checkbox"/> 3774	Instructional Guide	\$ 17	
<input type="checkbox"/> 1539	<i>The Human Body in Health and Disease</i> , 9th ed., 2000	\$ 47	
<input type="checkbox"/> 2555	Study Guide for <i>The Human Body in Health and Disease</i> , 9th ed., 2000	\$ 46	
TOTAL		\$110	
BIOL 295/2870—Independent Study in Biology (2 sem hours)—ONLINE  <i>Available through independent study online only.</i>		\$ 620	\$ 35
<input type="checkbox"/> 1387	<i>If You Love This Planet: A Plan to Heal the Earth</i> , 1992	\$ 27	
TOTAL		\$ 27	
BIOL 311/0981—A Scientific Study of Creation (2 sem hours)		\$ 620	
<input type="checkbox"/> 3584	Instructional Guide	\$ 18	
<input type="checkbox"/> 1440	<i>Faith, Reason, and Earth History</i> , 1997	\$ 48	
TOTAL		\$ 66	
Business			
BUAD 105/7310—Introduction to Business (3 sem hours)		\$ 930	
<input type="checkbox"/> 3102	Instructional Guide	\$ 6	
<input type="checkbox"/> 1100	<i>Getting Into Business</i> , 4th ed, 1987	\$ 57	
TOTAL		\$ 63	
BUAD 246/2880—Business Research and Communication (3 sem hours)—ONLINE  <i>Available through independent study online only.</i>		\$ 930	\$ 35
<input type="checkbox"/> 1589	<i>Successful Writing at Work</i> , 6th ed., 2001	\$100	
TOTAL		\$100	
BUAD 315/7381—Quantitative Methods (3 sem hours)		\$ 930	
<input type="checkbox"/> 3560	Instructional Guide	\$ 14	
<input type="checkbox"/> 1398	<i>Quantitative Analysis for Management</i> , 6th ed., 1997	\$ 26	
TOTAL		\$ 40	
BUAD 375/0084—Business Law I (3 sem hours)		\$ 930	
<input type="checkbox"/> 3823	Instructional Guide	\$ 19	
<input type="checkbox"/> 1443	<i>Business Law for a New Century</i> , 1996	\$122	
TOTAL		\$141	
Communication			
COMM 105/3600—Introduction to Human Communication (3 sem hours)		\$ 930	
<input type="checkbox"/> 2102	Instructional Guide	\$ 15	
<input type="checkbox"/> 2103	<i>Communication Works</i> with CD-ROM Guidebook, 9th ed., 2008	\$111	
TOTAL		\$126	
<input type="checkbox"/> 2107	Optional: Flip video camera, f 160w	\$138	
COMM 320/2980—Persuasion and Propaganda (3 sem hours)—ONLINE  <i>Available through independent study online only.</i>		\$ 930	\$ 35
<input type="checkbox"/> 1959	<i>Persuasion, Reception, and Responsibility</i> , 11th ed., 2007	\$ 49	
<input type="checkbox"/> 1979	<i>Age of Propaganda: The Everyday Use and Abuse of Persuasion</i> , revised ed., 2001	\$ 24	
TOTAL		\$ 73	
Computer Science			
CPTR 105/7801—Introduction to Computers (3 sem hours)		\$ 930	
<input type="checkbox"/> 3718	Instructional Guide	\$ 21	
<input type="checkbox"/> 1516	<i>Computers: Tools for an Information Age</i> , 6th ed., 2000	\$ 83	
TOTAL		\$104	

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Student Name (required) _____ GU Student Number _____

	Supplies	Tuition	Tech Fee
Economics			
ECON 265/0045—Principles of Economics I—Macro (3 sem hours)			
<input type="checkbox"/> 3626 Instructional Guide	\$ 14	\$ 930	
<input type="checkbox"/> 1474 <i>Economics</i> , 5th ed., 1999	\$ 21		
	TOTAL \$ 35		
ECON 266/0054—Principles of Economics II—Micro (3 sem hours)			
<input type="checkbox"/> 3707 Instructional Guide	\$ 14	\$ 930	
<input type="checkbox"/> 1474 <i>Economics</i> , 5th ed., 1999	\$ 21		
	TOTAL \$ 35		
Education			
EDUC 210A/0102—Philosophy of Adventist Education (3 sem hours)			
<input type="checkbox"/> 2112 Instructional Guide	\$ 13	\$ 930	
<input type="checkbox"/> 2113 <i>Philosophy and Education</i> , 2006	\$ 26		
<input type="checkbox"/> 1821 <i>Education</i>	\$ 19		
	TOTAL \$ 58		
EDUC 360/0233—Evaluation in Teaching (3 sem hours)			
<input type="checkbox"/> 3646 Instructional Guide	\$ 24	\$ 930	
<input type="checkbox"/> 1077 <i>Measurement and Evaluation in Teaching</i> , 6th ed., 1990	\$ 57		
	TOTAL \$ 81		
English			
ENGL 101/0572—Composition (3 sem hours)			
<input type="checkbox"/> 3913 Instructional Guide	\$ 15	\$ 930	
<input type="checkbox"/> 1658 <i>Between Worlds: A Reader, Rhetoric, and Handbook</i> , 3rd ed., 2001	\$ 46		
	TOTAL \$ 61		
ENGL 102/0341—Research and Literature (3 sem hours)			
<input type="checkbox"/> 3357 Instructional Guide	\$ 15	\$ 930	
<input type="checkbox"/> 1250 <i>Literature: Structure, Sound, and Sense</i> , 6th ed., 1993	\$ 48		
	TOTAL \$ 63		
LITR 225/0353—American Literature I (3 sem hours)			
<input type="checkbox"/> 3826 Instructional Guide	\$ 23	\$ 930	
<input type="checkbox"/> 1507 <i>The American Tradition in Literature</i> , Vol 1, 9th ed., 1999	\$ 56		
	TOTAL \$ 79		
LITR 455/7551—Charles Dickens and Mark Twain (3 sem hours)			
<input type="checkbox"/> 3236 Instructional Guide	\$ 5	\$ 930	
<input type="checkbox"/> 1162 <i>David Copperfield</i>	\$ 6		
<input type="checkbox"/> 1164 <i>Bleak House</i>	\$ 13		
<input type="checkbox"/> 1165 <i>Little Dorrit</i>	\$ 17		
<input type="checkbox"/> 1166 <i>Hard Times</i>	\$ 5		
<input type="checkbox"/> 1173 <i>The Adventures of Tom Sawyer</i>	\$ 5		
<input type="checkbox"/> 1175 <i>The Adventures of Huckleberry Finn</i>	\$ 6		
<input type="checkbox"/> 1176 <i>The Adventures of Pudd'nhead Wilson</i>	\$ 4		
<input type="checkbox"/> 1179 <i>The Gilded Age</i>	\$ 15		
	TOTAL \$ 76		
Finance			
FNCE 290/7372—Business Finance (3 sem hours)			
<input type="checkbox"/> 3866 Instructional Guide	\$ 32	\$ 930	
<input type="checkbox"/> 1549 <i>Financial Management</i> , 2nd ed., 2000	\$ 33		
<input type="checkbox"/> 5901 TA I BAII Plus business calculator	\$ 48		
	TOTAL \$ 113		
Foods/Nutrition			
NUTR 300/0414—Nutrition (3 sem hours)			
<input type="checkbox"/> 3559 Instructional Guide	\$ 19	\$ 930	
<input type="checkbox"/> 1391 <i>Understanding Nutrition</i> , 7th ed., 1996	\$ 50		
	TOTAL \$ 69		

FORM 2. ORDER FORM for Columbia Union College

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Student Name (required) _____ GU Student Number _____

	Supplies	Tuition	Tech Fee	
French				
FREN 101/0583—Introductory French I (3 sem hours)				
<input type="checkbox"/> 3854 Instructional Guide	\$ 17	\$ 930		
<input type="checkbox"/> 1585 <i>Allons-y!: Le français par étapes</i> , 5th ed., 2000	\$107			
<input type="checkbox"/> 2556 <i>Allons-y!: Cahier de travaux pratiques</i> , 5th ed., 2000	\$ 60			
<input type="checkbox"/> 4051 <i>Allons-y!</i> Lab Audio CDs (5), 5th ed., 2000	\$ 25			
<input type="checkbox"/> 4049 <i>Allons-y!</i> Instructor's tape (2), 5th ed., 2000	\$ 14			
<input type="checkbox"/> 2557 <i>Allons-y!</i> Answer Key to Cahier, 5th ed., 2000	\$ 8			
<input type="checkbox"/> 4050 <i>Allons-y!</i> Test tape (1), 5th ed., 2000	\$ 15			
<input type="checkbox"/> 4052 Blank tape (1)	\$ 1			
TOTAL	\$247			
FREN 102/0593—Introductory French II (3 sem hours)				
<input type="checkbox"/> 3855 Instructional Guide	\$ 17	\$ 930		
<input type="checkbox"/> 1585 <i>Allons-y! Le français par étapes</i> , 5th ed., 2000	\$107			
<input type="checkbox"/> 2556 <i>Allons-y! Cahier de travaux pratiques</i> , 5th ed., 2000	\$ 60			
<input type="checkbox"/> 4051 <i>Allons-y!</i> Lab Audio CDs (5), 5th ed., 2000	\$ 25			
<input type="checkbox"/> 4049 <i>Allons-y!</i> Instructor's tape (2), 5th ed., 2000	\$ 14			
<input type="checkbox"/> 2557 <i>Allons-y!</i> Answer Key to Cahier, 5th ed., 2000	\$ 8			
<input type="checkbox"/> 4050 <i>Allons-y!</i> Test tape (1), 5th ed., 2000	\$ 15			
<input type="checkbox"/> 4052 Blank tape (1)	\$ 1			
TOTAL	\$247			
FREN 151/8430—Intermediate French I (3 sem hours)				
<input type="checkbox"/> 3864 Instructional Guide	\$ 15	\$ 930		
<input type="checkbox"/> 1561 <i>Interaction: Révision de grammaire française</i> , +CD, 5th ed., 1999	\$ 96			
<input type="checkbox"/> 1562 Workbook/Lab Manual for <i>Interaction</i>	\$ 56			
<input type="checkbox"/> 4044 <i>Interaction</i> Lab Audio Program (5 CDs)	\$ 56			
<input type="checkbox"/> 1567 <i>Harper Collins French Concise Dictionary</i> , 2nd ed., 2000	\$ 29			
TOTAL	\$252			
<input type="checkbox"/> 4045 Optional: <i>Interaction</i> Reading Assistant CD-ROM	\$ 18			
<input type="checkbox"/> 4046 Optional: <i>Interaction</i> Video (returnable)	\$ 34			
<input type="checkbox"/> 4047 Optional: <i>Systeme-D</i> Writing Assistant for French (CD)	\$ 79			
FREN 152/8440—Intermediate French II (3 sem hours)				
<input type="checkbox"/> 3865 Instructional Guide	\$ 15	\$ 930		
<input type="checkbox"/> 1561 <i>Interaction: Révision de grammaire française</i> , +CD, 5th ed., 1999	\$ 96			
<input type="checkbox"/> 1562 Workbook/Lab Manual for <i>Interaction</i>	\$ 56			
<input type="checkbox"/> 4044 <i>Interaction</i> Lab Audio Program (5 CDs)	\$ 56			
<input type="checkbox"/> 1567 <i>Harper Collins French Concise Dictionary</i> , 2nd ed., 2000	\$ 29			
TOTAL	\$252			
<input type="checkbox"/> 4045 Optional: <i>Interaction</i> Reading Assistant CD-ROM	\$ 18			
<input type="checkbox"/> 4046 Optional: <i>Interaction</i> Video (returnable)	\$ 34			
<input type="checkbox"/> 4047 Optional: <i>Systeme-D</i> Writing Assistant for French (CD)	\$ 79			
Geography				
GEOG 280/7630—Cultural Geography (3 sem hours)				
<input type="checkbox"/> 3487 Instructional Guide	\$ 29	\$ 930		
<input type="checkbox"/> 1328 <i>The Human Mosaic: A Thematic Introduction to Cultural Geography</i> , 7th ed., 1997	\$ 61			
<input type="checkbox"/> 1329 <i>Goode's World Atlas</i> , 19th ed., 1995	\$ 51			
TOTAL	\$141			
Health Science				
HLSC 110/8550—Healthier Living (2 sem hours) (Equivalent to HLTH 200 Health Principles)				
<input type="checkbox"/> 3917 Instructional Guide	\$ 17	\$ 620		
<input type="checkbox"/> 1663 <i>Proof Positive: How to Reliably Combat Disease</i> , 1999	\$ 70			
TOTAL	\$ 87			
HLSC 110/3200—Healthier Living (2 sem hours)—ONLINE 				
<input type="checkbox"/> 1663 <i>Proof Positive: How to Reliably Combat Disease</i> , 1999	\$70	\$ 620	\$ 35	
TOTAL	\$70			
HLSC 140/7733—The Human Body in Health and Disease (4 sem hours) (Cross-listed as BIOL 140)				
<input type="checkbox"/> 3774 Instructional Guide	\$ 17	\$ 1240		
<input type="checkbox"/> 1539 <i>The Human Body in Health and Disease</i> , 9th ed., 2000	\$ 47			
<input type="checkbox"/> 2555 Instructional Guide for <i>The Human Body in Health and Disease</i> , 9th ed., 2000	\$ 46			
TOTAL	\$110			

FORM 2. ORDER FORM for Columbia Union College

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Student Name (required) _____ GU Student Number _____

	Supplies	Tuition	Tech Fee
History			
HIST 125/0553—History of World Civilizations I (3 sem hours)			
<input type="checkbox"/> 3836 Instructional Guide	\$ 21	\$ 930	
<input type="checkbox"/> 1581 <i>A History of World Societies</i> , Vol 1, 5th ed., 2000	\$ 62		
	TOTAL \$ 83		
HIST 126/0563—History of World Civilizations II (3 sem hours)			
<input type="checkbox"/> 3837 Instructional Guide	\$ 23	\$ 930	
<input type="checkbox"/> 1584 <i>A History of World Societies</i> , Vol. 2, 5th ed., 2000	\$ 63		
	TOTAL \$ 86		
HIST 275/8521—U.S. History I: Founding to Reconstruction (3 sem hours)			
<input type="checkbox"/> 1948 Instructional Guide	\$ 19	\$ 930	
<input type="checkbox"/> 1942 <i>The American Journey</i> , combined volume, 4th ed., 2007	\$158		
	TOTAL \$177		
HIST 276/8531—U.S. History II: Gilded Age to Globalization (3 sem hours)			
<input type="checkbox"/> 1949 Instructional Guide	\$ 17	\$ 930	
<input type="checkbox"/> 1942 <i>The American Journey</i> , combined volume, 4th ed., 2007	\$158		
	TOTAL \$175		
HIST 325/0932—History of Christianity I: Early and Medieval Periods (3 sem hours)			
<input type="checkbox"/> 3137 Instructional Guide	\$ 20	\$ 930	
<input type="checkbox"/> 1856 <i>The Story of Christianity</i> , Vol. 1, 1984	\$ 38		
<input type="checkbox"/> 1857 <i>History of the World Christian Movement</i> , Vol. 1, 2001	\$ 47		
	TOTAL \$105		
HIST 325/2740—History of Christianity I: Early and Medieval Periods (3 sem hours)—ONLINE 			
<input type="checkbox"/> 1856 <i>The Story of Christianity</i> , Vol. 1, 1984	\$ 38	\$ 930	\$ 35
<input type="checkbox"/> 1857 <i>History of the World Christian Movement</i> , Vol. 1, 2001	\$ 47		
	TOTAL \$ 85		
HIST 326/0942—History of Christianity II: The Reformation and Modern Periods (3 sem hours)			
<input type="checkbox"/> 1918 Instructional Guide	\$ 20	\$ 930	
<input type="checkbox"/> 1915 <i>The Story of Christianity</i> , Vol. 2, 1985	\$ 38		
<input type="checkbox"/> 1916 <i>A Global History of Christians</i> , 1994	\$ 47		
<input type="checkbox"/> 1917 <i>2000 Years of Christianity in Africa</i> , 2005	\$ 5		
	TOTAL \$110		
Management			
MGMT 330/7351—Principles of Management (3 sem hours)			
<input type="checkbox"/> 3851 Instructional Guide	\$ 20	\$ 930	
<input type="checkbox"/> 1588 <i>Management: Leading People and Organizations in the 21st Century</i> , 2nd. ed., 2001	\$166		
	TOTAL \$186		
MGMT 333/2890—Personnel Management (3 sem hours)—ONLINE 			
<i>Available through independent study online only.</i>			
<input type="checkbox"/> 1421 <i>Managing Human Resources</i> , 6th ed., 1998	\$ 64	\$ 930	\$ 35
	TOTAL \$ 64		
MGMT 380/8200—Managerial Skills Assessment (3 sem hours)			
<input type="checkbox"/> 3629 Instructional Guide	\$ 20	\$ 930	
<input type="checkbox"/> 1493 <i>The Elements of Style</i> , 1979	\$ 18		
<input type="checkbox"/> 1592 <i>Publication Manual of the American Psychological Association</i> , 5th ed., 2001	\$ 56		
<input type="checkbox"/> 1502 <i>Seven Habits of Highly Effective People</i> , 1997	\$ 21		
	TOTAL \$115		
MGMT 485/7332—Business Strategy and Policy (3 sem hours)			
<input type="checkbox"/> 3822 Instructional Guide	\$ 15	\$ 930	
<input type="checkbox"/> 1578 <i>Strategic Management: Concepts and Cases</i> , 4th ed., 1998	\$125		
	TOTAL \$140		
Marketing			
MKTG 210/7321—Principles of Marketing (3 sem hours)			
<input type="checkbox"/> 3858 Instructional Guide	\$ 26	\$ 930	
<input type="checkbox"/> 1590 <i>Marketing</i> , 6th ed., 2002	\$217		
	TOTAL \$243		

FORM 2. ORDER FORM for Columbia Union College

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Student Name (required) _____ GU Student Number _____

	Supplies	Tuition	Tech Fee
Mathematics			
MATH 110/7812—Probability and Statistics (4 sem hours)			
<input type="checkbox"/> 1961 Instructional Guide	\$ 15	\$1240	
<input type="checkbox"/> 1962 <i>Elementary Statistics with Multimedia Study Guide</i> , 2008	\$152		
<input type="checkbox"/> 1963 TI-84 Plus graphing calculator	\$165		
	TOTAL \$332		
MATH 115/8970—Survey of Mathematics (4 sem hours)			
<input type="checkbox"/> 3966 Instructional Guide	\$ 17	\$1240	
<input type="checkbox"/> 1796 <i>A Survey of Mathematics With Applications</i> , 7th ed., 2005	\$152		
	TOTAL \$169		
MATH 120/2260—College Algebra and Trigonometry (4 sem hours)			
<input type="checkbox"/> 3149 Instructional Guide	\$ 54	\$1240	
<input type="checkbox"/> 1287 <i>Algebra With Trigonometry for College Students</i> , 3rd ed., 1993	\$141		
	TOTAL \$195		
<input type="checkbox"/> 5328 Optional Casio solar calculator	\$ 29		
MATH 121/7982—College Algebra (2 sem hours)			
<input type="checkbox"/> 3148 Instructional Guide	\$ 34	\$ 620	
<input type="checkbox"/> 1287 <i>Algebra With Trigonometry for College Students</i> , 3rd ed., 1993	\$141		
	TOTAL \$175		
<input type="checkbox"/> 5328 Optional: Casio solar calculator	\$ 29		
MATH 126/7832—Precalculus (4 sem hours)			
<input type="checkbox"/> 3414 Instructional Guide	\$ 66	\$1240	
<input type="checkbox"/> 1309 <i>Precalculus</i> , 4th ed., 1992	\$ 90		
	TOTAL \$156		
Music			
MUHL 204/0386—Music Appreciation (3 sem hours)			
<input type="checkbox"/> 3955 Instructional Guide	\$ 65	\$ 930	
<input type="checkbox"/> 1739 <i>The Musical Ascent of Herman Being</i> , 1995	\$ 28		
<input type="checkbox"/> 4057 CD: <i>Smithsonian Folkways World Music Collection</i>	\$ 25		
<input type="checkbox"/> 4058 CD: <i>Best of the Millennium/Top 40 Classical Hits</i>	\$ 32		
<input type="checkbox"/> 4060 CD: <i>Mozart Concertos; Number 18 in B-flat Major, k. 456; Number 20 in D minor, k. 466</i>	\$ 29		
<input type="checkbox"/> 4059 DVD: <i>Amadeus</i> (returnable)	\$ 35		
	TOTAL \$214		
MUHL 204/3750—Music Appreciation (3 sem hours)—ONLINE 			
<input type="checkbox"/> 1739 <i>The Musical Ascent of Herman Being</i> , 1995	\$ 28	\$930	\$ 35
<input type="checkbox"/> 4057 CD: <i>Smithsonian Folkways World Music Collection</i>	\$ 25		
<input type="checkbox"/> 4058 CD: <i>Best of the Millennium/Top 40 Classical Hits</i>	\$ 32		
<input type="checkbox"/> 4060 CD: <i>Mozart Concertos; Number 18 in B-flat Major, k. 456; Number 20 in D Minor, k. 466</i>	\$ 29		
<input type="checkbox"/> 4059 DVD: <i>Amadeus</i> (returnable)	\$ 35		
	TOTAL \$149		
Physics			
PHYS 150/8220—Descriptive Astronomy (4 sem hours)			
<input type="checkbox"/> 3677 Instructional Guide and Diffraction Grating	\$ 28	\$1240	
<input type="checkbox"/> 1437 <i>Explorations: An Introduction to Astronomy</i> , 2nd ed., 1998	\$ 63		
<input type="checkbox"/> 2533 Student Observation Guide With Laboratory Exercises, 2nd ed., 1995	\$ 44		
	TOTAL \$135		
Political Studies			
PLST 250/0485—American Government (3 sem hours)			
<input type="checkbox"/> 3814 Instructional Guide	\$ 26	\$ 930	
<input type="checkbox"/> 1566 <i>The Challenge of Democracy</i> , 7th ed., 2002	\$ 76		
	TOTAL \$102		
Psychology			
PSYC 105/0117—Introduction to Psychology (3 sem hours)			
<input type="checkbox"/> 1934 Instructional Guide	\$ 18	\$ 930	
<input type="checkbox"/> 1935 <i>Psychology: An Introduction</i> , 9th ed., 2007	\$131		
<input type="checkbox"/> 1759 <i>The Ministry of Healing</i>	\$ 18		
	TOTAL \$167		
PSYC 105/2971—Introduction to Psychology (3 sem hours)—ONLINE 			
<input type="checkbox"/> 1935 <i>Psychology: An Introduction</i> , 9th ed., 2007	\$131	\$ 930	\$ 35
<input type="checkbox"/> 1759 <i>The Ministry of Healing</i>	\$ 18		
	TOTAL \$149		

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Student Name (required) _____ GU Student Number _____

	Supplies	Tuition	Tech Fee
Psychology (continued)			
PSYC 210/7893—Developmental Psychology (3 sem hours)		\$ 930	
<input type="checkbox"/> 2108	Instructional Guide	\$ 25	
<input type="checkbox"/> 2109	<i>Life-Span Development</i> , 12th ed., 2009	\$170	
	TOTAL	\$195	
PSYC 260/7932—Systems and History of Psychology (3 sem hours)		\$ 930	
<input type="checkbox"/> 3929	Instructional Guide	\$ 24	
<input type="checkbox"/> 1701	<i>A History of Psychology: Ideas and Context</i> , 3rd ed., 2003	\$126	
	TOTAL	\$150	
PSYC 305/8000—Social Psychology (4 sem hours)		\$1240	
<input type="checkbox"/> 3569	Instructional Guide	\$ 21	
<input type="checkbox"/> 1416	<i>Social Psychology</i> , 9th ed., 1997	\$ 50	
	TOTAL	\$ 71	
PSYC 315/7872—Organization and Work (3 sem hours)		\$ 930	
<input type="checkbox"/> 3815	Instructional Guide	\$ 18	
<input type="checkbox"/> 1568	<i>Behavior in Organizations</i> , 7th ed., 2000	\$ 54	
<input type="checkbox"/> 1592	<i>Publication Manual of the American Psychological Association</i> , 5th ed., 2001	\$ 56	
	TOTAL	\$128	
PSYC 355/7791—Learning and Motivation (3 sem hours)		\$ 930	
<input type="checkbox"/> 3635	Instructional Guide	\$ 20	
<input type="checkbox"/> 1293	<i>Sensation and Perception</i> , 1992	\$ 89	
<input type="checkbox"/> 1302	<i>Understanding Motivation and Emotion</i> , 3rd ed., 1992	\$126	
<input type="checkbox"/> 4022	<i>Motivation</i> video (VHS) (returnable)	\$ 40	
<input type="checkbox"/> 4023	<i>Sensation and Perception</i> video (VHS) (returnable)	\$ 40	
	TOTAL	\$315	
PSYC 360/7921—Abnormal Psychology (3 sem hours)		\$ 930	
<input type="checkbox"/> 3491	Instructional Guide	\$ 23	
<input type="checkbox"/> 1346	<i>Abnormal Psychology: The Human Experience of Psychological Disorders</i> , 2nd ed., 1997	\$ 59	
	TOTAL	\$ 82	
PSYC 365/7691—Theories of Personality (3 sem hours)		\$ 930	
<input type="checkbox"/> 3485	Instructional Guide	\$ 20	
<input type="checkbox"/> 1347	<i>Personality Theories: An Introduction</i> , 4th ed., 1995	\$ 39	
<input type="checkbox"/> 1622	<i>Mind, Character, and Personality</i> , Vol. 2 (CHL)	\$ 18	
	TOTAL	\$ 77	
PSYC 367/0224—Psychology of Learning (3 sem hours)		\$ 930	
<input type="checkbox"/> 3921	Instructional Guide	\$ 20	
<input type="checkbox"/> 2575	<i>Learning and Behavior</i> , 5th ed., 2003	\$129	
	TOTAL	\$149	
PSYC 435/7701—Dynamics of Individual Counseling (3 sem hours)		\$ 930	
<input type="checkbox"/> 3602	Instructional Guide	\$ 17	
<input type="checkbox"/> 1454	<i>Introduction to the Counseling Profession</i> , 2nd ed., 1997	\$ 75	
	TOTAL	\$ 92	
PSYC 471/7951—Experimental Psychology (4 sem hours)		\$1240	
<input type="checkbox"/> 3639	Instructional Guide	\$ 23	
<input type="checkbox"/> 1260	<i>Experimental Methodology</i> , 6th ed., 1994	\$ 61	
<input type="checkbox"/> 4018	<i>Research Methods</i> video (VHS) (returnable)	\$ 40	
	TOTAL	\$124	
PSYC 495/8071—Independent Study in Psychology (1 sem hour)		\$ 310	
<input type="checkbox"/> 3605	Instructional Guide	\$ 6	
<input type="checkbox"/> 1463	<i>Writing Papers in Psychology</i> , 4th ed., 1998	\$ 17	
	TOTAL	\$ 23	
PSYC 495/7861—Independent Study in Psychology (2 sem hours)		\$ 620	
<input type="checkbox"/> 3611	Instructional Guide	\$ 6	
<input type="checkbox"/> 1463	<i>Writing Papers in Psychology</i> , 4th ed., 1998	\$ 17	
	TOTAL	\$ 23	
PSYC 495/7881—Independent Study in Psychology (3 sem hours)		\$ 930	
<input type="checkbox"/> 3621	Instructional Guide	\$ 6	
<input type="checkbox"/> 1463	<i>Writing Papers in Psychology</i> , 4th ed, 1998	\$ 17	
	TOTAL	\$ 23	

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Student Name (required) _____ GU Student Number _____

	Supplies	Tuition	Tech Fee
Religion			
RELB 105/8910—Encountering the Bible: A Survey (3 sem hours)			
<input type="checkbox"/> 3960 Instructional Guide	\$ 39	\$ 930	
<input type="checkbox"/> 1783 <i>Encountering the Old Testament</i> , 1999	\$ 50		
<input type="checkbox"/> 1788 <i>Encountering the New Testament</i> , 2005	\$ 43		
	TOTAL \$132		
RELB 160/0881—Jesus and the Gospels (3 sem hours)			
<input type="checkbox"/> 3352 Instructional Guide	\$ 23	\$ 930	
<input type="checkbox"/> 1247 <i>The Four Faces of Jesus</i> , 2000	\$ 23		
<input type="checkbox"/> 1425 <i>The Desire of Ages</i> (TC)	\$ 20		
	TOTAL \$ 66		
RELB 160/2671—Jesus and the Gospels (3 sem hours)—ONLINE 			
<input type="checkbox"/> 1247 <i>The Four Faces of Jesus</i> , 2000	\$ 23	\$ 930	\$ 35
<input type="checkbox"/> 1425 <i>The Desire of Ages</i> (TC)	\$ 20		
	TOTAL \$ 43		
RELB 307/2900—Exile and Return: Introduction to the Old Testament (3 sem hours)—ONLINE 			
<i>Available through independent study online only.</i>			
<input type="checkbox"/> 1361 <i>Reading the Old Testament and Introduction to Hebrew Bible</i>	\$ 50	\$ 930	\$ 35
<input type="checkbox"/> 1362 <i>People of the Covenant: Introduction to Hebrew Bible</i> , 4th ed., 1996	\$ 120		
<input type="checkbox"/> 1804 <i>Understanding the Old Testament</i> , 4th ed., 1996	\$ 173		
	TOTAL \$343		
RELB 310/7221—Hebrew Prophets (3 sem hours)			
<input type="checkbox"/> 3312 Instructional Guide	\$ 15	\$ 930	
<input type="checkbox"/> 1201 <i>An Introduction to the Old Testament Prophetic Books</i> , 1986	\$ 33		
<input type="checkbox"/> 1743 <i>The SDA Bible Commentary</i> , Vol. 4	\$ 54		
	TOTAL \$102		
RELB 330/0822—Old Testament Prophets, Early (3 sem hours)			
<input type="checkbox"/> 3777 Instructional Guide	\$ 21	\$ 930	
<input type="checkbox"/> 1434 <i>Prophets and Kings</i> (TC)	\$ 26		
<input type="checkbox"/> 1743 <i>The SDA Bible Commentary</i> , Vol. 4	\$ 54		
	TOTAL \$101		
RELB 332/0832—Old Testament Prophets, Later (3 sem hours)			
<input type="checkbox"/> 3778 Instructional Guide	\$ 18	\$ 930	
<input type="checkbox"/> 1434 <i>Prophets and Kings</i> (TC)	\$ 26		
<input type="checkbox"/> 1743 <i>The SDA Bible Commentary</i> , Vol. 4	\$ 54		
	TOTAL \$ 98		
RELB 345/7463—Worship and Witness: Introduction to the New Testament (3 sem hours)			
<input type="checkbox"/> 3005 Instructional Guide	\$ 45	\$ 930	
<input type="checkbox"/> 1806 <i>New American Standard Bible</i> Updated Edition	\$ 12		
<input type="checkbox"/> 1805 <i>An Introduction to the New Testament</i> , 2nd ed., 2005	\$ 42		
<input type="checkbox"/> 1730 <i>The SDA Bible Commentary</i> , Vol. 5	\$ 54		
<input type="checkbox"/> 1749 <i>The SDA Bible Commentary</i> , Vol. 6	\$ 54		
<input type="checkbox"/> 1001 <i>The SDA Bible Commentary</i> , Vol. 7	\$ 54		
	TOTAL \$261		
RELB 420/0775—Jewish Apocalyptic Writings: Daniel (3 sem hours)			
<input type="checkbox"/> 3165 Instructional Guide	\$ 32	\$ 930	
<input type="checkbox"/> 1544 New King James Version of the Bible	\$ 11		
<input type="checkbox"/> 1570 <i>Selected Studies on Prophetic Interpretation, D & R Series</i> , Vol. 1, 1992	\$ 6		
<input type="checkbox"/> 1571 <i>Symposium on Daniel, D & R Series</i> , Vol. 2, 1996	\$ 16		
<input type="checkbox"/> 1572 <i>God Cares</i> , Vol. 1, 1981	\$ 17		
	TOTAL \$ 82		
RELB 425/0784—Christian Apocalyptic Writings: Revelation (3 sem hours)			
<input type="checkbox"/> 3824 Instructional Guide	\$ 18	\$ 930	
<input type="checkbox"/> 1292 <i>God Cares</i> , Vol. 2, 1985	\$ 26		
<input type="checkbox"/> 1246 <i>The Great Controversy</i> (TC)	\$ 20		
<input type="checkbox"/> 1435 <i>The Acts of the Apostles</i> (TC)	\$ 20		
<input type="checkbox"/> 1425 <i>The Desire of Ages</i> (TC)	\$ 20		
	TOTAL \$104		
RELB 491/2920—Seminar in Contemporary Theology (3 sem hours)—ONLINE 			
<i>Available through independent study online only.</i>			
		\$ 930	\$ 35

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Student Name (required) _____ GU Student Number _____

	Supplies	Tuition	Tech Fee
Religion (continued)			
RELL 201/0642—Elementary Greek I (4 sem hours)			
<input type="checkbox"/> 3448 Instructional Guide and Workbook	\$ 35	\$1240	
<input type="checkbox"/> 1321 <i>Alpha Through Omega</i> , 1996	\$ 47		
<input type="checkbox"/> 1156 <i>The Greek New Testament and Dictionary</i> , 4th ed., revised 1994	\$ 91		
	TOTAL \$173		
RELL 202/0652—Elementary Greek II (4 sem hours)			
<input type="checkbox"/> 3554 Instructional Guide	\$ 26	\$1240	
<input type="checkbox"/> 1321 <i>Alpha Through Omega</i> , 1996	\$ 47		
<input type="checkbox"/> 1156 <i>The Greek New Testament and Dictionary</i> , 4th ed., revised 1994	\$ 91		
	TOTAL \$164		
RELL 251/7760—Intermediate Greek I (3 sem hours)			
<input type="checkbox"/> 3712 Instructional Guide	\$ 28	\$ 930	
<input type="checkbox"/> 1712 <i>A Manual Grammar of the Greek New Testament</i> , 1955	\$ 80		
<input type="checkbox"/> 1714 <i>Lexical Aids for Students of New Testament Greek</i> , 1969	\$ 12		
<input type="checkbox"/> 1156 <i>The Greek New Testament and Dictionary</i> , 4th ed., revised 1994	\$ 91		
	TOTAL \$211		
RELL 252/7770—Intermediate Greek II (3 sem hours)			
<input type="checkbox"/> 3713 Instructional Guide	\$ 26	\$ 930	
<input type="checkbox"/> 1712 <i>A Manual Grammar of the Greek New Testament</i> , 1955	\$ 80		
<input type="checkbox"/> 1714 <i>Lexical Aids for Students of New Testament Greek</i> , 1969	\$ 12		
<input type="checkbox"/> 1156 <i>The Greek New Testament and Dictionary</i> , 4th ed., revised 1994	\$ 91		
	TOTAL \$209		
RELT 220/2930—Knowing and Sharing Christ (2 sem hours)—ONLINE 			
<i>Available through independent study online only.</i>			
<input type="checkbox"/> 1130 <i>Christ's Way of Reaching People</i> , 1990	\$ 12	\$ 620	\$ 35
<input type="checkbox"/> 1106 <i>Small Group Outreach</i> , 1991	\$ 14		
	TOTAL \$ 26		
RELT 220/2940—Knowing and Sharing Christ (3 sem hours)—ONLINE 			
<i>Available through independent study online only.</i>			
<input type="checkbox"/> 1130 <i>Christ's Way of Reaching People</i> , 1990	\$ 12	\$ 930	\$ 35
<input type="checkbox"/> 1106 <i>Small Group Outreach</i> , 1991	\$ 14		
<input type="checkbox"/> 1557 <i>Christ's Way to Spiritual Growth</i> , 1995	\$ 14		
<input type="checkbox"/> 1970 <i>The Psychology of Witnessing</i>	\$ 5		
	TOTAL \$ 45		
RELT 235/7161—Principles of Bible Instruction (3 sem hours)			
<input type="checkbox"/> 3799 Instructional Guide	\$ 8	\$ 930	
<input type="checkbox"/> 1105 <i>Evangelism</i> (CHL)	\$ 15		
<input type="checkbox"/> 1106 <i>Small Group Outreach</i> , 1991	\$ 14		
<input type="checkbox"/> 1107 <i>The Bible Instructor in Personal and Public Evangelism</i> , 1949	\$ 60		
<input type="checkbox"/> 1556 <i>Creative Bible Teaching</i> , 1998	\$ 29		
<input type="checkbox"/> 1130 <i>Christ's Way of Reaching People</i> , 1990	\$ 12		
<input type="checkbox"/> 1131 <i>Drawing the Net</i> , 1993	\$ 18		
	TOTAL \$156		
RELT 250/0892—Principles of Christian Faith (3 sem hours)			
<input type="checkbox"/> 3827 Instructional Guide	\$ 24	\$ 930	
<input type="checkbox"/> 1884 <i>Seventh-day Adventists Believe</i> , 2007	\$ 14		
<input type="checkbox"/> 1435 <i>The Acts of the Apostles</i> (TC)	\$ 20		
<input type="checkbox"/> 1187 <i>Counsels for the Church</i> (TC)	\$ 19		
<input type="checkbox"/> 1425 <i>The Desire of Ages</i> (TC)	\$ 20		
<input type="checkbox"/> 1246 <i>The Great Controversy</i> (TC)	\$ 20		
<input type="checkbox"/> 1424 <i>Patriarchs and Prophets</i> (TC)	\$ 20		
<input type="checkbox"/> 1161 <i>Selected Messages</i> (CHL), Book 1	\$ 16		
<input type="checkbox"/> 1185 <i>Selected Messages</i> (CHL), Book 2	\$ 16		
<input type="checkbox"/> 1730 <i>The SDA Bible Commentary</i> , Vol 5	\$ 54		
<input type="checkbox"/> 1224 <i>Steps to Christ</i> (paperback)	\$ 2		
	TOTAL \$225		

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Student Name (required) _____ GU Student Number _____

	Supplies	Tuition	Tech Fee
Religion (continued)			
REL 250/2650—Principles of Christian Faith (3 sem hours)—ONLINE 		\$ 930	\$ 35
<input type="checkbox"/> 1884	<i>Seventh-day Adventists Believe</i> , 2007	\$ 14	
<input type="checkbox"/> 1435	<i>The Acts of the Apostles</i> (TC)	\$ 20	
<input type="checkbox"/> 1187	<i>Counsels for the Church</i> (TC)	\$ 19	
<input type="checkbox"/> 1425	<i>The Desire of Ages</i> (TC)	\$ 20	
<input type="checkbox"/> 1246	<i>The Great Controversy</i> (TC)	\$ 20	
<input type="checkbox"/> 1424	<i>Patriarchs and Prophets</i> (TC)	\$ 20	
<input type="checkbox"/> 1161	<i>Selected Messages</i> (CHL), Book 1	\$ 16	
<input type="checkbox"/> 1185	<i>Selected Messages</i> (CHL), Book 2	\$ 16	
<input type="checkbox"/> 1730	<i>The SDA Bible Commentary</i> , Vol 5	\$ 54	
<input type="checkbox"/> 1224	<i>Steps to Christ</i> (paperback)	\$ 2	
TOTAL		\$201	
REL 270/0863—Adventist Heritage and Mission (3 sem hours)		\$ 930	
<input type="checkbox"/> 3860	Instructional Guide	\$ 26	
<input type="checkbox"/> 1593	<i>Light Bearers</i> , 2000	\$ 34	
TOTAL		\$ 60	
REL 270/2661—Adventist Heritage and Mission (3 sem hours)—ONLINE 		\$ 930	\$ 35
<input type="checkbox"/> 1593	<i>Light Bearers</i> , 2000	\$ 34	
TOTAL		\$ 34	
REL 280/7103—Moral Issues in World Religions (3 sem hours)		\$ 930	
<input type="checkbox"/> 3920	Instructional Guide	\$ 12	
<input type="checkbox"/> 1577	<i>The Illustrated World's Religions</i> , 1994	\$ 39	
TOTAL		\$ 51	
REL 308/7252—Biblical Preaching (3 sem hours)		\$ 930	
<input type="checkbox"/> 3970	Instructional Guide	\$ 36	
<input type="checkbox"/> 1801	<i>Biblical Preaching</i> , 2nd ed., 2001	\$ 25	
<input type="checkbox"/> 1523	<i>How to Prepare Sermons</i> , 1964	\$ 30	
TOTAL		\$ 91	
<input type="checkbox"/> 1524	Optional: <i>Biblical Sermons: How 12 Preachers Apply the Principles of Preaching</i> , 1989	\$ 27	
REL 335/7172—Pauline Theology (3 sem hours)		\$ 930	
<input type="checkbox"/> 3828	Instructional Guide	\$ 28	
<input type="checkbox"/> 1988	<i>An Introduction to the New Testament</i> , Vols. 1-3, 2003	\$ 25	
<input type="checkbox"/> 1543	<i>Introducing the Bible</i> , Vol. 2, 1997	\$ 69	
<input type="checkbox"/> 1435	<i>The Acts of the Apostles</i>	\$ 20	
<input type="checkbox"/> 1544	New King James Version of the Bible	\$ 11	
TOTAL		\$153	
REL 335/3550—Pauline Theology (3 sem hours)—ONLINE 		\$ 930	\$35
<input type="checkbox"/> 1988	<i>An Introduction to the New Testament</i> , Vols. 1-3, 2003	\$ 25	
<input type="checkbox"/> 1543	<i>Introducing the Bible</i> , Vol. 2, 1997	\$ 69	
<input type="checkbox"/> 1435	<i>The Acts of the Apostles</i>	\$ 20	
<input type="checkbox"/> 1544	New King James Version of the Bible	\$ 11	
TOTAL		\$125	
REL 360/7261—Christian Ministry (3 sem hours)		\$ 930	
<input type="checkbox"/> 3804	Instructional Guide	\$ 60	
<input type="checkbox"/> 1573	<i>Seventh-day Adventist Church Manual</i> , 16th ed., 2000	\$ 17	
<input type="checkbox"/> 1153	<i>Seventh-day Adventist Minister's Manual</i> , 1992	\$ 8	
<input type="checkbox"/> 1559	<i>Pastoral Ministry</i> , 1995	\$ 8	
<input type="checkbox"/> 1560	<i>The Reformed Pastor</i>	\$ 9	
<input type="checkbox"/> 1565	<i>Leading the Congregation: Caring for Yourself While Serving Others</i> , 1993	\$ 28	
TOTAL		\$130	
REL 370/2950—Public Evangelism (2 sem hours)—ONLINE 		\$ 620	\$ 35
<i>Available through independent study online only.</i>			
REL 385/7144—Christian Ethics and Modern Society (3 sem hours)		\$ 930	
<input type="checkbox"/> 3923	Instructional Guide	\$ 39	
<input type="checkbox"/> 1668	<i>Introducing Christian Ethics</i> , 1961	\$ 36	
TOTAL		\$ 75	
REL 385/3760—Christian Ethics in Modern Society (3 sem hours)—ONLINE 		\$ 930	\$ 35
<input type="checkbox"/> 1668	Introducing Christian Ethics	\$ 36	
TOTAL		\$ 36	

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Student Name (required) _____ GU Student Number _____

	Supplies	Tuition	Tech Fee
Religion (continued)			
RELT 410/7403—Biblical Theology (3 sem hours)		\$ 930	
<input type="checkbox"/> 1939	Instructional Guide	\$ 24	
<input type="checkbox"/> 1940	<i>Christian Theology, An Introduction</i> , 4th ed., 2007	\$ 81	
<input type="checkbox"/> 1431	<i>The Reign of God</i> , 2nd ed., 1997	\$ 48	
<input type="checkbox"/> 1884	<i>Seventh-day Adventists Believe</i> , 2007	\$ 14	
<input type="checkbox"/> 1427	<i>The Good News About Armageddon</i> , 1990	\$ 19	
<input type="checkbox"/> 1428	<i>Christ Our Salvation</i>	\$ 9	
<input type="checkbox"/> 1425	<i>The Desire of Ages</i> (TC)	\$ 20	
<input type="checkbox"/> 1424	<i>Patriarchs and Prophets</i> (TC)	\$ 20	
<input type="checkbox"/> 1434	<i>Prophets and Kings</i> (TC)	\$ 26	
<input type="checkbox"/> 1161	<i>Selected Messages, Book 1</i> (CHL)	\$ 16	
		TOTAL \$277	
RELT 460/2960—Cross-Cultural Ministry (3 sem hours)—ONLINE 		\$ 930	\$ 35
<i>Available through independent study online only.</i>			
<input type="checkbox"/> 1552	<i>Adventism for a New Generation</i> , 1993	\$ 25	
<input type="checkbox"/> 1553	<i>Embracing Diversity</i> , 2000	\$ 16	
<input type="checkbox"/> 1130	<i>Christ's Way of Reaching People</i> , 1990	\$ 12	
<input type="checkbox"/> 1554	<i>Breaking Down Walls: A Model for Racial Reconciliation in an Age of Racial Strife</i> , 1994	\$ 27	
		TOTAL \$ 80	
RLGN 314/0991—Science and Christian Belief (1 sem hour)		\$ 310	
<input type="checkbox"/> 3763	Instructional Guide	\$ 21	
		TOTAL \$ 21	
RLGN 360/0853—Prophetic Guidance (3 sem hours)		\$ 930	
<input type="checkbox"/> 3001	Instructional Guide	\$ 25	
<input type="checkbox"/> 1832	<i>Messenger of the Lord: The Prophetic Ministry of Ellen White</i> , 1998	\$ 37	
<input type="checkbox"/> 1833	<i>Reading Ellen White</i> , 1997	\$ 15	
		TOTAL \$ 77	
Sociology			
SOCI 105/0496—General Sociology (3 sem hours)		\$ 930	
<input type="checkbox"/> 3972	Instructional Guide	\$ 43	
<input type="checkbox"/> 1803	<i>Sociology: A Down-to-Earth Approach</i> , 2005	\$ 100	
		TOTAL \$143	
SOCI 105/2680—General Sociology (3 sem hours)—ONLINE 		\$ 930	\$ 35
<input type="checkbox"/> 1803	<i>Sociology: A Down-to-Earth Approach</i> , 2005	\$100	
		TOTAL \$100	
SOCI 280/7961—Issues in Multiculturalism: Belief Systems (3 sem hours)		\$ 930	
<input type="checkbox"/> 3143	Instructional Guide	\$ 14	
<input type="checkbox"/> 1264	<i>How to Live Well: Ethics in the World Religions</i> , 1988	\$ 49	
<input type="checkbox"/> 1879	<i>Worldviews: Crosscultural Explorations of Human Beliefs</i> , 3rd ed., 2000	\$ 45	
		TOTAL \$108	
Spanish			
SPAN 101/8570—Introductory Spanish 1 (3 sem hours)		\$ 930	
<input type="checkbox"/> 3931	Instructional Guide	\$ 14	
<input type="checkbox"/> 1702	<i>Tú dirás!</i> (with Audio CD), 3rd ed., 2003	\$161	
<input type="checkbox"/> 2580	<i>Tú dirás!</i> Activities Manual, 3rd ed., 2003	\$ 86	
<input type="checkbox"/> 4055	<i>Tú dirás!</i> Lab Audio CDs, 3rd ed., 2003	\$ 48	
		TOTAL \$309	
<input type="checkbox"/> 4056	Optional: <i>Tú dirás!</i> Student Interactive CD-ROM, 3rd ed., 2003	\$ 29	
SPAN 102/8580—Introductory Spanish 2 (3 sem hours)		\$ 930	
<input type="checkbox"/> 3932	Instructional Guide	\$ 9	
<input type="checkbox"/> 1702	<i>Tú dirás!</i> (with Audio CD), 3rd ed., 2003	\$161	
<input type="checkbox"/> 2580	<i>Tú dirás!</i> Activities Manual, 3rd ed., 2003	\$ 86	
<input type="checkbox"/> 4055	<i>Tú dirás!</i> Lab Audio CDs, 3rd ed., 2003	\$ 48	
		TOTAL \$304	
<input type="checkbox"/> 4056	Optional: <i>Tú dirás!</i> Student Interactive CD-ROM, 3rd ed., 2003	\$ 29	